

## mADDS - Service Delivery Point (SDP) Questionnaire

NO	QUESTIONS AND FILTERS	CODING C	ATEGORIES			SKIP
	TIFICATION	tion prior t	to boginni	ag the interv	·iou	
Pleas	e record the following identifying information.				1	
Α	How many times have you visited this service delivery point for this interview?	2 <sup>nd</sup> time .			2	
	Interviewer's name: Is this your name?				3 1	
					0	
В	ODK will display the name associated with the phone's serial number.					
	If not, please record your name:					
	CURRENT DATE AND TIME					
	DISPLAYED ON SCREEN.	Yes			1	Skip
С		No			0	to D if Yes
	Is this date and time correct?			<b>.</b>		
D	Record the correct date and time.	Date	Day	Month	Year	_
		Time	Hour		AM/PM	
					1 2	
E					3	
	Region				_	
	PLEASE SELECT THE NAME OF THE	Greater A	Accra		5	
-	REGION WHERE THE FACILITY IS	Northern6				
1	LOCATED.	Upper East7				
		Upper West8 Volta9				
					10	
	District	VVCStCIII			10	
	PLEASE SELECT THE NAME OF THE	ODK will	populate a	list of approp	oriate district	
E	DISTRICT WHERE THE FACILITY IS	based on the region selected for SQ E				
	LOCATED.					
	Locality name	ODK will	populate a	list of approp	oriate	
E	PLEASE SELECT THE NAME OF THE LOCALITY WHERE THE FACILITY IS	localities based on the district selected for SQ				
	LOCATED.	F				
	Enumeration area					
	PLEASE SELECT THE NUMBER OF	ODK will	populate a	list of approp	oriate EA	
E	THE ENUMERATION AREA WHERE		based on t	he locality se	lected for	
	THE FACILITY IS LOCATED OR TO	SQ G				
-	WHICH IT IS ASSIGNED. Facility number					
_	PLEASE RECORD THE NUMBER OF					
F	THE FACILITY FROM THE LISTING					
	FORM.					
					1	
	Turn of facility				2	
	Type of facility				3 4	
G	PLEASE SELECT THE TYPE OF	_			5	
	FACILITY.				6	
		Retail ou	tlet		7	
		Other			8	
Н	Managing authority					
_ ''		NGO			2	

	PLEASE SELECT THE MANAGING	Faith-based organize	zation3	
	AUTHORITY FOR THE FACILITY.	Private	4	
		Other	5	
	Is a competent respondent present and	Yes	1	Skip
I	available to be interviewed today?		0	to R if No
INFO	RMED CONSENT			INO
	the competent respondent responsible for	natient services (m	ain administrator and fam	ilv
	ing in-charge) who is present at the facility			,
	My name is		on behalf of Kwame Nkrumal	<u> </u>
Unive	rsity of Science and Technology, and the Gha			
	nunities in knowing more about health services			ey.
	· ·			•
	facility was randomly selected to participate in			
	planning and other reproductive health service			
	s from the registers will be reviewed, recorded			
	by health organizations for planning service in			
	collected from your facility will also be used by			
	will not be provided, and any reports by rese		ir facility data will only prese	nt
mom	nation in aggregate form so that your facility ca	annot be identified.		
\Ma ar	re asking for your help to ensure that the infor	mation we collect is	accurate If there are question	ne for
	someone else is the most appropriate persor			
	ucing us to that person.	i to provide the interi	nation, we would appreciate	your
	doing do to that pordon.			
You n	nay refuse to answer any question or choose	to stop the interview	at any time. Do you have an	V
	ions about the survey?	·		
	Provide a paper copy of the Consent Form	Voc	1	Skip
J	to the respondent and explain it. Then,			to R if
	ask: May I begin the interview now?	NO		No
	Respondent's signature	GATHER SIGNATU	IDE.	
	PLEASE ASK THE RESPONDENT TO	GATHER SIGNATO	JKE.	
K	SIGN OR CHECK THE BOX IN			
	AGREEMENT OF THEIR	Checkbox:		
	PARTICIPATION. Interviewer's name			
	PLEASE RECORD YOUR NAME AS A			
L	WITNESS TO THE CONSENT			
	PROCESS.			
	Name of the facility			
M	PLEASE RECORD THE NAME OF THE			
•••	FACILITY.			
	What is your position in this facility?			
N.	SELECT THE HIGHEST MANAGERIAL		1	
N	QUALIFICATION OF THE		er2 3	
	RESPONDENT.	Starr	3	
NO	QUESTIONS AND FILTERS	CODIN	G CATEGORIES	SKIP
	Section 1 – Inform	ation about ser	vicas	
Now I	would like to ask about the services provi		<u> </u>	
	What year did this facility first begin	and the same		
1	offering health services / products?	Year		
-	ENTER 2020 FOR DO NOT KNOW.			
	How many days each week is the facility			
2	routinely open?	Number of days		
2	ENTER A NUMBER BETWEEN 0 AND 7.	Number of days		
	ENTED 99 EOD DO NOT KNOW			

_					
		Hospital / Polyclinic			Skip
		Health center		2	to 3b
		Health clinic		3	if J:
	CHECK Is type of facility?	CHPS		4	5,6,7
	CHECK J: type of facility?	Pharmacy		5	Skip
		Chemist shop		6	to 3c
		Retail outlet		7	if J:
		Other			2,4
	Now I have some questions about				
	staffing for this facility.		<u>Actual</u>	Present	
	For the following questions, please tell me		<u>number</u>	today	
	how many staff with this qualification are				
	currently assigned to this facility.	Doctor			
	Finally, tell me the total number present at	Nurse/midwife		_	
3a	any time today.	Medical assistant		_	Skip
Ja	We want to know the highest technical	Ambulance staff			to 4
	qualification that any staff may hold	Phormosist	_	_	
	regardless of the person's actual	Pharmacist Medical counter assistant	_	_	
				_	
	assignment or specialist studies.	Other medical staff			
	ENTER -88 FOR DO NOT KNOW.				
	0 IS A POSSIBLE ANSWER.				
	Now I have some questions about				
	staffing for this facility.				
	For the following questions, please tell me		A =4=1	D	
	how many staff with this qualification are		<u>Actual</u> number	Present today	
	currently assigned to this facility.		<u></u>	<u> </u>	
	Finally, tell me the total number present at				Skip
3b	any time today.	Pharmacist			to 8
	We want to know the highest technical	Medical counter assistant			
	qualification that any staff may hold	Other medical staff			
	regardless of the person's actual				
	assignment or specialist studies.				
	ENTER -88 FOR DO NOT KNOW.				
	0 IS A POSSIBLE ANSWER.				
	Now I have some questions about				
	staffing for this facility.			_	
	For the following questions, please tell me		<u>Actual</u> number	Present today	
	how many staff with this qualification are		<u>Humber</u>	today	
	currently assigned to this facility.	Nurse/midwife			
	Finally, tell me the total number present at	Medical assistant			
3c	any time today.	Ambulance staff		_	Skip
	We want to know the highest technical	Pharmacist		_	to 4
	qualification that any staff may hold	Medical counter assistant		_	
	regardless of the person's actual	Other medical staff			
	assignment or specialist studies.	Other medical stall	_		
	ENTER -88 FOR DO NOT KNOW.				
	0 IS A POSSIBLE ANSWER.				
	T. T	Hospital / Polyclinic		1	
		Health center			
		Health clinic			<u> </u>
		CHPS			Skip
	CHECK J: type of facility?				to 8 if I: 5, 6
		Pharmacy			or 7
		Chemist shop		0	
		Retail outlet			
	lo thoro o boolthoore worker are set of the	Other		ŏ	
	Is there a healthcare worker present at the	Van 24 hr stoff		4	
4	facility at all times or officially on call for	Yes, 24-hr staff			
	the facility at all times (24 hours a day) for	No, no 24-hr staff		0	
	emergencies?				

	Do you have an estimate of the size of the	No catchment area .		1	Skip	
5	population that this facility serves that is,	Yes, knows size of c			to 7 if	
	the target, or total population living in the	Doesn't know size of			No or	
	area served by this facility?	DOCSITE KNOW SIZE O			DK	
	What is the size of the catchment					
	population?	Number of				
6	RECORD THE NUMBER OF PEOPLE	people				
	LIVING IN THE AREA SERVED BY THIS					
	FACILITY.  How many beds does the facility have?					
7	0 IS A POSSIBLE ANSWER. ENTER -88	Number of beds				
<b>'</b>	FOR DO NOT KNOW.	indifficer of beds				
		Never external supe	rvision	Λ		
_	When was the last time an owner /	Within the past 6 mo				
8	supervisor from outside this facility came	More than 6 months				
	here to visit?	Don't know				
9	Doos this facility have electricity today?	Yes				
9	Does this facility have electricity today?	No				
10	Does this facility have running water	Yes				
10	today?	No		0		
		Hospital / Polyclinic.				
		Health center				
		Health clinic			Skip to 13	
	CHECK J: type of facility?	CHPS4				
		Pharmacy Chemist shop			if I: 5, 6 or 7	
		Retail outlet				
		Other				
	How many hand-washing facilities are	Out of			Skip	
11	available on site for staff to use?	Number of facilities			to 13	
	ENTER -88 FOR DO NOT KNOW.				if O	
	Ask to see the nearest hand-washing					
	facility. At the hand-washing facility		Yes	No		
	OBSERVE:					
	Soap is present		1	0		
40	Water source is present: stored water		1	0		
12	Water source is present: running water		1	0		
	Hand washing area is near a sanitation facility		4	0		
	None of the above		1 -88	U		
	Did not see the facility		-00 1	0		
	SELECT ALL THAT APPLY		•	J		
40	Does the facility have a functioning	Yes		1		
13	computer? NO NEED TO OBSERVE	No				
		Hospital / Polyclinic.		1		
		Health center				
		Health clinic			Skip	
	CHECK J: type of facility?	CHPS			to 15	
	or upo or idolity:	Pharmacy			if I: 5, 6 or 7	
		Chemist shop			0 01 /	
		Retail outlet				
		Other				
		Never have sharps v Burn in incinerator				
	How does this facility finally dispose of	Open Burning				
14	sharp items or filled sharps boxes?	Dump without burning				
	Sharp items of filled sharps boxes:	Remove offsite		4		
1		Other				
	Section 2 – Famil					

Now	would like to ask about family planning s	ervices provided at this facility.	
15	Do you usually offer family planning	Yes1	Skip to 19 if
	services / products?	No0	No
16	What year did this facility first begin offering family planning services / products?  ENTER 2020 FOR DO NOT KNOW.	Year	
17	How many days per week are family planning services/products offered/sold here?  USE A 7-DAY WEEK TO CALCULATE NUMBER OF DAYS. ENTER A NUMBER BETWEEN 1 AND 7. ENTER -88 FOR DO NOT KNOW.	Number of days	
18	Are family planning services / products offered here today?	Yes	
	CHECK J: type of facility?	Hospital / Polyclinic       1         Health center       2         Health clinic       3         CHPS       4         Pharmacy       5         Chemist shop       6         Retail outlet       7         Other       8	Skip to 23 if I: 5, 6 or 7
19	Does this facility provide family planning supervision, support, or supplies to community health volunteers?	Yes	Skip to 22 if No
20	How many community health volunteers are supported by this facility?  ENTER -88 FOR DO NOT KNOW.	Number of CHWs	
21	Do the community health volunteers provide any of the following contraceptives:  Condoms	1   0	
22	How many times in the last 6 months has a mobile outreach team visited your facility to deliver supplementary/additional family planning services?	Number of times:	
	CHECK 15: Offer FP services/products?	Yes	Skip to 25 if No
23	Does this facility have any routine user- fees or charges for any services related to family planning? THIS INCLUDES ANY FEES, INCLUDING THOSE FOR REGISTRATION OR FOR CLIENT HEALTH RECORDS.	Yes	Skip to 25 if No
24	Are the official fees posted so that the client can easily see them?  IF YES, POSTED FEES MUST BE OBSERVED.	Yes, all fees are posted	
25	Do you collect information about clients' opinion in any of the following ways? Suggestion box	1 0 1 0	Skip to 29 if "None of the above" is select

Informal discussion with client or community  Direct client feedback to staff  Other  Don't know  None of the above	1 1	0 0	ed			
Direct client feedback to staff Other Don't know None of the above	1 1	_				
Don't know  None of the above		0				
None of the above	-88					
	1	0				
SELECT ALL METHODS						
26 Is there a procedure for reviewing or Yes		1	Skip to 28 if			
reporting on clients' opinions? No		0	No			
Ask to see a report or form on which data Report seen						
are compiled or discussion is reported Report not seen		2				
In the past 6 months, have any changes		0				
been made in the program as a result of Ves, change in services of						
client opinion?						
20 Ves change for client com						
ARE RELATED TO ANY OF THE						
LISTED TOPICS.	Don't know88					
			Skip to			
CHECK 15: Offer FP services/products?			31 if			
INU		0	No			
In the past 6 months, have there been any						
moetings where service statistics (or Vos		1				
29 inventory) for family planning are						
discussed with staff?						
		ļ				
Do you use any of the following to review						
service data for monitoring and	Yes	No				
evaluation?	103	110				
Wall chart / graph	1	0				
Written report / minutes	1	0				
Other	1	0				
30 Nothing observed	1	0				
GRAPHS OR CHARTS THAT SHOW						
SERVICE DATA HAS BEEN REVIEWED.						
SELECT ALL RELEVANT TYPES OF						
DOCUMENTATION OBSERVED.						
Yes			Skip to			
CHECK 15: Offer FP services/products? No		0	40 if			
Heavite! / Debuglinia			No			
Hospital / Polyclinic Health center						
Health clinic			1			
CHPS			Skip to			
i i i i i i i i i i i i i i i i i i i			31b if J: 2, 4,			
CHECK J: type of facility? Pharmacy		6	5, 6 or			
CHECK J: type of facility?  Pharmacy  Chemist shop			5, 6 or 7			
CHECK J: type of facility? Pharmacy		7				

	Which of the following methods of contraception are counseled, provided, or	Cou Yes	<u>Cou</u> No	Pro Yes	Pro No	Pre Yes	Pre No	Ch g	
	prescribed / referred? Do you charge for any of these methods?	<u> </u>	<u></u>	<u></u>	<u></u>	<u> </u>	····	<u>Ye</u> <u>s</u>	
31a	Female sterilization Male sterilization Implant IUD Injectables – 3 months Injectables – 1 month Pill Emergency Contraception N-Tablet Male condom Female condom LAM Standard Days/Cycle beads Rhythm method Diaphragm Foam/Jelly Withdrawal Washing/Douching  Cou: Counseled; Pro: Provided; Pre: Prescribed / Referred; Chg: charge ALL OPTIONS SHOULD BE READ ALOUD	1 1 1 1 1 1 1 1 1 1 1 1		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	0 0 0 0 0 0 0 0 0	1 1 1 1 1 1 1 1 1 1		1 1 1 1 1 1 1 1 1 1	Skip to 33 if no charge s Skip to 32 if charge s
	Which of the following methods of contraception are counseled, provided, or prescribed / referred?  Do you charge for any of these methods?	<u>Cou</u> <u>Yes</u>	<u>Cou</u> <u>No</u>	Pro Yes	Pro No	Pre Yes	Pre No	<u>Ch</u> g Ye s	
31b	Implant IUD Injectables – 3 months Injectables – 1 month Pill Emergency Contraception N-Tablet Male condom Female condom LAM Standard Days/Cycle beads Rhythm method Diaphragm Foam/Jelly Withdrawal Washing/Douching Cou: Counseled; Pro: Provided; Pre:	1 1 1 1 1 1 1 1 1 1 1	0 0 0 0 0 0 0 0 0	1 1 1 1 1 1 1 1 1 1	0 0 0 0 0 0 0 0	1 1 1 1 1 1 1 1 1		1 1 1 1 1 1 1 1 1 1 1	Skip to 33 if no charge s Skip to 32 if charge s
	Prescribed / Referred ; Chg: charge ALL OPTIONS SHOULD BE READ ALOUD								

	<u> </u>			
	How much do you charge for one unit of each method that you provide?  Female sterilization			
32	Pill	·		
	ENTER ALL PRICES IN NEW CURRENCY AND CEDIS.  ODK will only display the methods for which the facility charges from SQ 31a or SQ 31b			
	CHECK J: type of facility?	Hospital / Polyclinic Health center Health clinic CHPS Pharmacy Chemist shop Retail outlet Other	2 4 5 6	Skip to 39b if I: 5, 6 or 7
	CHECK 31: Are implants provided?	Yes		Skip to 35 if No
33	On days when you offer family planning services, does this facility have trained personnel able to insert implants?	YesNo		
34	On days when you offer family planning services, does this facility have trained personnel able to remove implants?	YesNo		
	CHECK 31: Are IUDs provided?	YesNo		Skip to 37 if No
35	On days when you offer family planning services, does this facility have trained personnel able to insert IUDs?	YesNo		
36	On days when you offer family planning services, does this facility have trained personnel able to remove IUDs?	Yes		
	CHECK 31: Are implants provided?	YesNo		Skip to 38 if No
37	Does this facility have the following supplies needed to insert and/or remove implants:		Yes No	

	Clean Gloves Antiseptic Sterile Gauze Pad or Cotton Wool Local Anesthetic Sealed Implant Pack Blade READ OUT ALL SUPPLIES AND SELECT ALL THAT APPLY. SUPPLIES DO NOT NEED TO BE OBSERVED.		1 1 1 1 1	0 0 0 0 0	
	CHECK 31: Are IUDs provided?	YesNo			Skip to 39 if No
38	Does this facility have the following supplies needed to insert and/or remove IUDs: Sponge-holding forceps		Yes  1 1 1 1	No 0 0 0 0	
	CHECK J: type of facility?	Hospital / Polyclinic Health center Health clinic CHPS Pharmacy Chemist shop Retail outlet Other		2 4 5 6	39a if I: 1-4, or 8 39b if I: 5, 6 or 7
39a	FROM FAMILY PLANNING REGISTER, RECORD: (1) the total number of family planning visits (new and continuing) in the last completed month, for each method.  (2) the number of new clients who received family planning services in the last completed month, for each method.	Female sterilization		of new ients	

39b	FROM FAMILY PLANNING RECORD BOOK/SALES BOOK, RECORD: The total number of family planning products sold in the last completed month, for each method.	Implant IUD Injectables – 3 months Injectables – 1 month Pill Emergency Contraception N-Tablet Male condom Female condom Standard Days/Cycle beads Diaphragm Foam/Jelly	pro	t of ducts old	
	CHECK J: type of facility?	Hospital / Polyclinic Health center Health clinic CHPS Pharmacy Chemist shop Retail outlet Other		2 4 5 6	Skip to 45 if I: 5, 6 or 7
40	Which of the following services are provided at this facility: Antenatal Delivery Postnatal Post-abortion None of the above READ ALL OPTIONS AND SELECT ALL THAT APPLY.		Yes 1 1 1 1 1 1	No 0 0 0 0 0	Skip to 45 if No to postnatal and post- abortion Skip to 43 if no to postnatal and yes to post- abortion
	CHECK 15: Offer FP services/products?	Yes			Skip to 46 if No
41	Which of the following is discussed with the mother before she leaves the facility with the newborn after delivery: Diet, nutrition, and exercises		Yes 1 1 1 1	No 0 0 0 0	
	Advice on: Lactational Amenorrhea Method Long-acting FP methods FP methods for birth spacing None of the above READ ALL OPTIONS AND SELECT ALL THAT APPLY.		1 1 1 1	0 0 0 0	
42	Is the woman offered a method of family planning during the postnatal visit?	Yes		0	Claim to
	CHECK 40: Are post-abortion services offered?	YesNo			Skip to 45 if No

43	During post-abortion visits, which of the following is discussed with the client: Post-abortion mental health			Yes 1 1 1 1 1	No 0 0 0 0	
44	Is the woman offered a method of family planning during the post-abortion visit?	Yes				
45	Which of the following family planning services do you offer to unmarried adolescents?  Counsel for contraceptive methods			<u>Yes</u>	No 0 0 0 0 0	
46	Does this facility offer any service related to diagnosis, treatment, or supportive services for HIV?	Yes				
47	Does this facility offer any service related to diagnosis, treatment, or supportive services for STIs other than HIV?	Yes			0	
	CHECK J: type of facility?	Hospital / Polyclinic Health center Health clinic CHPS Pharmacy Chemist shop Retail outlet Other			2 4 5 6	Skip to 52 if I: 5, 6 or 7
	CHECK 46: Offers HIV Services?	Yes No				Skip to 50 if no
48	When clients come in for HIV services, does  Counsel for family planning?  Ask the client about reproductive intentions?  Discuss the FP method preferred by the client discuss instructions and side effects of the comethod?  Discuss dual method use?  Provide condoms?  Provide an FP method other than condoms?  Prescribe or refer for FP methods?	cht?	Yes  1 1 1 1 1 1 1 1 1 1 1	No 0 0 0 0 0 0	-88 -88 -88 -88 -88 -88 -88	
	CHECK 15: Offer FP services/products?	Yes				Skip to R if No

50	ASK TO SEE THE ROOM WHERE EXAMINATIONS FOR FAMILY PLANNING ARE CONDUCTED  FOR EACH OF THE FOLLOWING ITEMS, CHECK TO SEE WHETHER ITEM IS EITHER IN ROOM WHERE EXAMINATIONS ARE CONDUCTED OR IN AN ADJACENT ROOM.  [OBSERVED ITEMS FOR INFECTION CONTROL]  O: Observed; RU: Reported, Unseen; NA: Not Available	Running water (piped)	
51	ASSESS CONDITION OF FAMILY PLANNING SERVICE AREA	Floor:         swept, no obvious dirt or waste	
52a	You mentioned that you typically provide the [METHOD] at this facility, can you show it to me?  If no, probe: Is the [METHOD] out of stock today?  [52a-c will repeat for each of the methods that are provided at the facility according to SQ 31, except Female and Male Sterilization]	In-stock and observed	Skip to 52c if 1 or 2
52b	How many days has the [METHOD] been out of stock?  [52a-c will repeat for each of the methods that are provided at the facility according to SQ 31, except Female and Male Sterilization]	# Days	Skip to 53

	Has the [METHOD] been out of stock at any time in the last 3 months?	
52c	[52a-c will repeat for each of the methods that are provided at the facility according to SQ 31, except Female and Male Sterilization]	Yes
53	FOR FQ53-56, OBSERVE THE PLACE WHERE CONTRACEPTIVE SUPPLIES ARE STORED AND REPORT ON THE FOLLOWING CONDITION:  Are all the methods off the floor?	Yes
54	Are all the methods protected from water?	Yes
55	Are all the methods protected from the sun?	Yes
56	Is the room clean of evidence of rodents (bats, rats) or pests (roaches)?	Yes
57	Ask permission to take a photo of the entrance of the facility Did you get consent to take the photo?	Yes

Thank the respondent for his / her time.

THE RESPONDENT IS FINISHED, BUT THERE ARE STILL 3 MORE QUESTIONS FOR YOU TO COMPLETE OUTSIDE THE FACILITY.

LOCATION AND QUESTIONNAIRE RESULT				
0	Take a GPS point outside near the entrance to the facility.  Record location when the accuracy is smaller than 6m.  GPS COORDINATES CAN ONLY BE	Instructions are given directly by the ODK software:  RECORD LOCATION		
	COLLECTED WHEN OUTSIDE.			
	CHECK: Did you get consent to take the photo?	Yes	Skip to Q if No	
		Instructions are given directly by the ODK software		
Р	Ensure that no people are in the photo	TAKE PICTURE		
		CHOOSE IMAGE		
	Record the result of the Service Delivery	Completed		
Q	Point Survey	Refused 4 Partly completed 5 Other 6		