

## mADDS - Service Delivery Point (SDP) Questionnaire

NO	QUESTIONS AND FILTERS	CODING CATEGORIES	SKIP
IDEN	TIFICATION		
Pleas	e record the following identifying information	tion prior to beginning the interview.	
Α	How many times have you visited this service delivery point for this interview?	1 st time	
В	Interviewer's name: Is this your name?  ODK will display the name associated with the phone's serial number.	Yes	
	If not, please record your name:		
С	CURRENT DATE AND TIME DISPLAYED ON SCREEN.  Is this date and time correct?	Yes1 No0	Skip to D if Yes
		Date Day Month Year	
D	Record the correct date and time.	Time Hour Min AM/PM	
Е	Region  PLEASE SELECT THE NAME OF THE REGION WHERE THE FACILITY IS LOCATED.	Ashanti       1         Brong-Ahafo       2         Central       3         Eastern       4         Greater Accra       5         Northern       6         Upper East       7         Upper West       8         Volta       9         Western       10	
F	District PLEASE SELECT THE NAME OF THE DISTRICT WHERE THE FACILITY IS LOCATED.	ODK will populate a list of appropriate district based on the region selected for SQ E	
G	Locality name PLEASE SELECT THE NAME OF THE LOCALITY WHERE THE FACILITY IS LOCATED.	ODK will populate a list of appropriate localities based on the district selected for SQ F	
Н	Enumeration area PLEASE SELECT THE NUMBER OF THE ENUMERATION AREA WHERE THE FACILITY IS LOCATED OR TO WHICH IT IS ASSIGNED.	ODK will populate a list of appropriate EA numbers based on the locality selected for SQ G	
I	Facility number PLEASE RECORD THE NUMBER OF THE FACILITY FROM THE LISTING FORM.		
J	Type of facility  PLEASE SELECT THE TYPE OF FACILITY.	Hospital / Polyclinic       1         Health center       2         Health clinic       3         CHPS       4         Pharmacy       5         Chemist shop       6         Retail outlet       7         Other       8	

Managing authority    Managing authority				
Faith-based organization   3   AUTHORITY FOR THE FACILITY.		Managing authority	Government	
AUTHORITY FOR THE FACILITY.    La competent respondent present and available to be interviewed today?   Yes	K	DI EASE SELECT THE MANAGING		
L a competent respondent present and available to be interviewed today?  No				
INFORMED CONSENT Find the competent respondent responsible for patient services (main administrator and family planning in-charge) who is present at the facility. Read the following greeting: Hello, My name is  — We are here on behalf of Kwame Nkrumah University of Science and Technology, and the Chana Health Service to assist the government and communities in knowing more about health services and will ask to see patient registers. No patient names from the registers will be reviewed, recorded or shared. The information about your facility may be used by health organizations for planning service improvements or further studies of health services. The data collected from your facility will also be used by researchers who use your facility data will only present information in aggregate forms of that your facility escape to information and the provided, and any reports by researchers who use your facility data will only present information in aggregate forms of that your facility escape to a state of the provided, and any reports by researchers who use your facility data will only present information in aggregate forms of that your facility and the provided, and any reports by researchers who use your facility data will only present information in aggregate forms of that your facility cannot be identified.  We are asking for your help to ensure that the information we collect is accurate. If there are questions for which someone else is the most appropriate person to provide the information, we would appreciate your introducing us to that person.  You may refuse to answer any question or choose to stop the interview at any time. Do you have any questions about the survey?  Provide a paper copy of the Consent Form to the respondent and explain it. Then, ask: May I begin the interview now?  Respondent's signature PLEASE RECORD THE NAME OF THE FACILITY.  Q Respondent's signature PLEASE RECORD THE NAME OF THE FACILITY.  Q What is your position in this facility?  SELECT THE HIGHEST MANAGERIAL QUALIFICATION OF THE RES		Is a competent respondent present and		
Find the competent respondent responsible for patient services (main administrator and family planning in-charge) who is present at the facility. Read the following greeting:	L			
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Hello, My name is				illy
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L ENTER A NUMBER RETWEEN 0 AND 7   Number of days		Section 1 – Inform would like to ask about the services provi What year did this facility first begin offering health services / products? ENTER 2020 FOR DO NOT KNOW.	nation about services ided at this facility	
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					1
		Hospital / Polyclinic			Skip
		Health center			to 3b
		Health clinic			if J:
	CHECK J: type of facility?	CHPS			5,6,7
	one or type or lacinty:	Pharmacy		5	Skip
		Chemist shop			to 3c
		Retail outlet		7	if J:
		Other			2,4
	Now I have some questions about				
	staffing for this facility.		Actual	Present	
	For the following questions, please tell me		<u>number</u>	today	
	how many staff with this qualification are				
	currently assigned to this facility.	Doctor			
	Finally, tell me the total number present at	Nurse/midwife			
3a	any time today.	Medical assistant			Skip
Ja	We want to know the highest technical	Ambulance staff			to 4
	qualification that any staff may hold	Pharmacist			
	regardless of the person's actual	Medical counter assistant			
	assignment or specialist studies.	Other medical staff			
	ENTER -88 FOR DO NOT KNOW.				
	0 IS A POSSIBLE ANSWER.				
	Now I have some questions about				
	staffing for this facility.				
	For the following questions, please tell me		Actual	Drocont	
	how many staff with this qualification are		<u>Actual</u> number	Present today	
	currently assigned to this facility.		<u></u>	<u>,</u>	
	Finally, tell me the total number present at				Skip
3b	any time today.	Pharmacist			to 8
	We want to know the highest technical	Medical counter assistant			10 0
	qualification that any staff may hold	Other medical staff			
	regardless of the person's actual				
	assignment or specialist studies.				
	ENTER -88 FOR DO NOT KNOW.				
	0 IS A POSSIBLE ANSWER.				
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	how many staff with this qualification are		Hullibel	louay	
	currently assigned to this facility.	Nurse/midwife			
	Finally, tell me the total number present at	Medical assistant			
3c	any time today.	Ambulance staff	_		Skip
	We want to know the highest technical	Pharmacist			to 4
	qualification that any staff may hold	Medical counter assistant			
	regardless of the person's actual				
	assignment or specialist studies.	Other medical staff	_		
	ENTER -88 FOR DO NOT KNOW.				
	0 IS A POSSIBLE ANSWER.				
-	VIO A FOSSIBLE ANSWER.	Hospital / Polyclinic		1	
		Health center			
		Health clinic			Skip
	CHECK J: type of facility?	CHPS			to 8 if
		Pharmacy		5	l: 5, 6 or 7
		Chemist shop		6	0 7
		Retail outlet			
		Other		8	
	Is there a healthcare worker present at the				
4	facility at all times or officially on call for	Yes, 24-hr staff			
7	the facility at all times (24 hours a day) for	No, no 24-hr staff		0	
	emergencies?				

5	Do you have an estimate of the size of the catchment population that this facility serves that is, the target, or total population living in the area served by this facility?	No catchment area			
6	What is the size of the catchment population? RECORD THE NUMBER OF PEOPLE LIVING IN THE AREA SERVED BY THIS FACILITY.	Number of people			
7	How many beds does the facility have?  0 IS A POSSIBLE ANSWER. ENTER -88  FOR DO NOT KNOW.	Number of beds			
8	When was the last time an owner / supervisor from outside this facility came here to visit?	Never external sup- Within the past 6 m More than 6 months Don't know	onthss ago	1 2 88	
9	Does this facility have electricity today?	Yes No			
10	Does this facility have running water today?	Yes No		1	
	CHECK J: type of facility?	Hospital / Polyclinic       1         Health center       2         Health clinic       3         CHPS       4         Pharmacy       5         Chemist shop       6         Retail outlet       7         Other       8			
11	How many hand-washing facilities are available on site for staff to use?  ENTER -88 FOR DO NOT KNOW.	Number of facilities			Skip to 13 if 0
12	Ask to see the nearest hand-washing facility. At the hand-washing facility OBSERVE: Soap is present		Yes  1 1 1 -88 1	No 0 0 0 0	
13	Does the facility have a functioning computer? NO NEED TO OBSERVE	Yes			
	CHECK J: type of facility?	Hospital / Polyclinic Health center Health clinic CHPS Pharmacy Chemist shop Retail outlet Other		1 3 4 5 6	Skip to 15 if I: 5, 6 or 7
14	How does this facility finally dispose of sharp items or filled sharps boxes?	Never have sharps Burn in incinerator. Open Burning Dump without burni Remove offsite Other	wasteing	0 2 3	

	Section 2 – Family	/ Planning Services			
Now	would like to ask about family planning se		<b>/</b> .		
15	Do you usually offer family planning	Yes		1	Skip to 19
15	services / products?	No		0	if No
16	What year did this facility first begin offering family planning services / products?  ENTER 2020 FOR DO NOT KNOW.	Year			
17	How many days per week are family planning services/products offered/sold here?  USE A 7-DAY WEEK TO CALCULATE NUMBER OF DAYS. ENTER A NUMBER BETWEEN 1 AND 7. ENTER -88 FOR DO NOT KNOW.	Number of days			
18	Are family planning services / products	Yes			
<u> </u>	offered here today?	No			
	CHECK J: type of facility?	Hospital / Polyclinic Health center Health clinic CHPS Pharmacy Chemist shop Retail outlet Other		2 4 5 6	Skip to 23 if I: 5, 6 or 7
	Does this facility provide family planning				Skip
19	supervision, support, or supplies to community health volunteers?	Yes			to 22 if No
20	How many community health volunteers are supported by this facility?  ENTER -88 FOR DO NOT KNOW.	Number of CHWs			
21	Do the community health volunteers provide any of the following contraceptives: Condoms Pills Injectables		<u>Yes</u> 1 1 1	No 0 0	
22	How many times in the last 6 months has a mobile outreach team visited your facility to deliver supplementary/additional family planning services?	Number of times:			
	CHECK 15: Offer FP services/products?	Yes			Skip to 25 if No
23	Does this facility have any routine user- fees or charges for any services related to family planning? THIS INCLUDES ANY FEES, INCLUDING THOSE FOR REGISTRATION OR FOR CLIENT HEALTH RECORDS.	YesNo			Skip to 25 if No
24	Are the official fees posted so that the client can easily see them?  IF YES, POSTED FEES MUST BE OBSERVED.	Yes, all fees are posted Yes, some, not all fees posted No posted fees		2	
25	Do you collect information about clients' opinion in any of the following ways? Suggestion box		Yes  1 1 1	0 0 0	Skip to 29 if "Non e of the abov

	Informal discussion with client or		1	0	e" is select	
	community  Direct client feedback to staff  Other		1 1	0	ed	
	Don't know		1	0		
	None of the above  SELECT ALL METHODS		-88 1	0		
	SELECT ALL METHODS		I	U		
26	Is there a procedure for reviewing or reporting on clients' opinions?	Yes No			Skip to 28 if No	
27	Ask to see a report or form on which data are compiled or discussion is reported	Report seen				
28	In the past 6 months, have any changes been made in the program as a result of client opinion?  IF YES, INDICATE IF THE CHANGE(S) ARE RELATED TO ANY OF THE LISTED TOPICS.	No				
	CHECK 15: Offer FP services/products?	YesNo			Skip to 31 if No	
29	In the past 6 months, have there been any meetings where service statistics (or inventory) for family planning are discussed with staff?	Yes No				
30	Do you use any of the following to review service data for monitoring and evaluation? Wall chart / graph		Yes 1 1 1 1	No 0 0 0 0		
	CHECK 15: Offer FP services/products?	Yes			Skip to 40 if No	
	CHECK J: type of facility?	Hospital / Polyclinic Health center Health clinic CHPS Pharmacy Chemist shop Retail outlet Other		2 4 5 6	Skip to 31b if J: 2, 4, 5, 6 or 7	

	Which of the following methods of contraception are counseled, provided, or prescribed / referred?  Do you charge for any of these methods?	Co u Ye s	Cou No	Pro Yes	Pro No	Pre Yes	Pre No	Chg Yes	
31a	Female sterilization Male sterilization Implant IUD Injectables – 3 months Injectables – 1 month Pill Emergency Contraception N-Tablet Male condom Female condom LAM Standard Days/Cycle beads Rhythm method Diaphragm Foam/Jelly Withdrawal Washing/Douching Other traditional method  Cou: Counseled; Pro: Provided; Pre: Prescribed / Referred ; Chg: charge ALL OPTIONS SHOULD BE READ ALOUD	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		1 1 1 1 1 1 1 1 1 1 1 1	0 0 0 0 0 0 0 0 0	1 1 1 1 1 1 1 1 1 1 1	Skip to 33 if no charg es Skip to 32 if charg es
	Which of the following methods of contraception are counseled, provided, or prescribed / referred?  Do you charge for any of these methods?	Co u Ye s	Cou No	Pro Yes	Pro No	Pre Yes	Pre No	Chg Yes	
		1	I				l		]
31b	Implant IUD Injectables – 3 months Injectables – 1 month Pill Emergency Contraception N-Tablet Male condom Female condom LAM	1 1 1 1 1 1 1 1	0 0 0 0 0 0 0	1 1 1 1 1 1	0 0 0 0 0 0	1 1 1 1 1 1 1 1	0 0 0 0 0 0 0	1 1 1 1 1 1 1 1	Skip to 33 if no charg es
31b	IUD Injectables – 3 months Injectables – 1 month Pill Emergency Contraception N-Tablet Male condom Female condom	1 1 1 1 1 1 1 1 1 1 1 1 1 1	0 0 0 0 0 0	1 1 1 1 1	0 0 0 0 0	1 1 1 1 1 1	0 0 0 0 0 0	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	to 33 if no charg

32	How much do you charge for one unit of each method that you provide?  Female sterilization	Amount per unit
	CHECK J: type of facility?	Hospital / Polyclinic       1         Health center       2         Health clinic       3         CHPS       4         Pharmacy       5         Chemist shop       6         Retail outlet       7         Other       8
	CHECK 31: Are implants provided?	Yes
33	On days when you offer family planning services, does this facility have trained personnel able to insert implants?	Yes
34	On days when you offer family planning services, does this facility have trained personnel able to remove implants?	Yes
	CHECK 31: Are IUDs provided?	Yes
35	On days when you offer family planning services, does this facility have trained personnel able to insert IUDs?	Yes
36	On days when you offer family planning services, does this facility have trained personnel able to remove IUDs?	Yes
	CHECK 31: Are implants provided?	Yes

	r =		1		1
	Does this facility have the following		Yes	No	
	supplies needed to insert and/or remove		100	110	
	implants:				
	Clean Gloves		1	0	
	Antiseptic		1 .	0	
0.7	Sterile Gauze Pad or Cotton Wool		. 1	0	
37	Local Anesthetic		1	0	
	Sealed Implant Pack		1	0	
	Blade			0	
	READ OUT ALL SUPPLIES AND		. 1	0	
	SELECT ALL THAT APPLY, SUPPLIES				
	DO NOT NEED TO BE OBSERVED.				
	DO NOT NEED TO BE OBCERVED.				Skip
	OUEOK OA A SELUDA ESE SILAIO	Yes		1	to 39
	CHECK 31: Are IUDs provided?	No		0	if No
	Does this facility have the following		Yes	Nia	
	supplies needed to insert and/or remove		165	No	
	IUDs:				
	Sponge-holding forceps		1		
00	Speculums (large and medium)		1 :	0	
38	Tenaculum			0	
	Clamp		. 1	0	
	READ OUT ALL SUPPLIES AND		. 1	0	
	SELECT ALL THAT APPLY. SUPPLIES				
	DO NOT NEED TO BE OBSERVED.				
			1	1	
		Hospital / Polyclinic		1	
		Health center			39a if
		Health clinic			1: 1-4.
		CHPS			or 8
	CHECK J: type of facility?	Pharmacy			
		Chemist shop			39b if I: 5. 6
		Retail outlet			or 7
		Other			0
		Other			
-		I To	tal # of	# of new	
			visits	clients	
		Female sterilization			
		Male sterilization			
		Implant			
	FROM FAMILY PLANNING REGISTER,	IUD			
	RECORD:	Injectables – 3 months			
	(1) the total number of family planning visits	Injectables – 3 month			
39a	(new and continuing) in the last completed	Pill			
Jaa	month, for each method.	Emergency			
	(2) the number of new clients who received	1			
	family planning services in the last completed	Contraception			
	month, for each method.	Male condom			
	,	Female condom			
		Standard Days/Cycle			
		beads			
		Diaphragm	<del></del>		
		Foam/Jelly			

					1
				oroducts sold	
		Implant			
		Implant IUD			
	FROM FAMILY PLANNING RECORD	Injectables – 3 months			
	BOOK/SALES BOOK, RECORD:	Injectables – 1 month			
39b	The total number of family planning products	Pill			
000	sold in the last completed month, for each	Emergency Contraception			
	method.	N-Tablet			
		Male condom			
		Female condom			
		Standard Days/Cycle beads			
		Diaphragm			
		Foam/Jelly			
		Hospital / Polyclinic			
		Health center			
		Health clinic			Skip
	CHECK J: type of facility?	Pharmacy			to 45 if I: 5,
		Chemist shop			6 or 7
		Retail outlet			
		Other			
	Which of the following services are		Yes	No	Skip to 45 if No to
	provided at this facility:				postnat
	Antenatal		1	0	al and post-
	Delivery		1	0	abortio n
40	Postnatal		1	0	Skip to 43 if no
	Post-abortion		1	0	to postnat
	None of the above		1	0	al and
	READ ALL OPTIONS AND SELECT ALL THAT APPLY.				yes to post-
	marairen.				abortio n
	OUTOK 45 Office FD and least to the	Yes		1	Skip
	CHECK 15: Offer FP services/products?	No		0	to 46 if No
	Mississ of the following is discussed with the	1	ı		
	Which of the following is discussed with the		Voc	No	
	mother before she leaves the facility with the newborn after delivery:		<u>Yes</u>	<u>No</u>	
	Diet, nutrition, and exercises		1	0	
	Postpartum mental health		1	0	
	Return to fertility		1	0	
	Healthy timing and spacing of pregnancies.		1	0	
41					
	Advice on:		1	0	
	Lactational Amenorrhea Method		1	0	
	Long-acting FP methods		1	0	
	FP methods for birth spacing		1	0	
	None of the above  READ ALL OPTIONS AND SELECT ALL				
	THAT APPLY.				
42	Is the woman offered a method of family	Yes			
	planning during the postnatal visit?	No			Claire
	CHECK 40: Are post-abortion services	Yes			Skip to 45
	offered?	No		0	if No

43	During post-abortion visits, which of the following is discussed with the client: Post-abortion mental health			1 1 1 1	No 0 0 0 0	
4.4	THAT APPLY.  Is the woman offered a method of family	Yes			1	
44	planning during the post-abortion visit?	No				
45	Which of the following family planning services do you offer to unmarried adolescents?  Counsel for contraceptive methods			1 1	No 0 0 0 0	
	READ ALL OPTIONS AND SELECT ALL THAT APPLY					
46	Does this facility offer any service related to diagnosis, treatment, or supportive services for HIV?	Yes				
47	Does this facility offer any service related to diagnosis, treatment, or supportive services for STIs other than HIV?	Yes No				
	CHECK J: type of facility?	Hospital / Polyclinic Health center			2 4 5 6	Skip to 52 if I: 5, 6 or 7
	OUTOK 40 Office HIN/Occident	Yes			1	Skip
	CHECK 46: Offers HIV Services?	No			0	to 50 if no
48	When clients come in for HIV services, does  Counsel for family planning?	nt? blient's chosen FP	Yes  1 1 1 1 1 1 1 1 1 1 1 1	No 0 0 0 0 0	-88 -88 -88 -88 -88 -88 -88	
	CHECK 15: Offer FP services/products?	YesNo				Skip to R if No

50	ASK TO SEE THE ROOM WHERE EXAMINATIONS FOR FAMILY PLANNING ARE CONDUCTED  FOR EACH OF THE FOLLOWING ITEMS, CHECK TO SEE WHETHER ITEM IS EITHER IN ROOM WHERE EXAMINATIONS ARE CONDUCTED OR IN AN ADJACENT ROOM.  [OBSERVED ITEMS FOR INFECTION CONTROL]  O: Observed; RU: Reported, Unseen; NA: Not Available	Running water (pipe Other running water tap or pour pitcher). Water in bucket or treused)	pasin (water with pasin (water with water wing towels with lid and woves and syringes	1 1	RU 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	NA -77 -77 -77 -77 -77 -77 -77 -77 -77 -7	
51	ASSESS CONDITION OF FAMILY PLANNING SERVICE AREA	Floor: swept, no obv Counters/Tables/Cr obvious dirt or wast Broken equipment, making area cluttere Walls: reasonably c Doors: no or minor of Walls: no or minor of Roof: no or minor de	in, no iround	Yes 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	No 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		
52	You said you provide the following methods. Can you show them to me? For all observed methods: have any been out of stock in the last 6 months?  Implant		1 1 1 1 1 1 1	N.O. 0 0 0 0 0 0 0	la	OS in ast 6 mos	

53	FOR FQ53-56, OBSERVE THE PLACE WHERE CONTRACEPTIVE SUPPLIES ARE STORED AND REPORT ON THE FOLLOWING CONDITION:  Are all the methods off the floor?	Yes
54	Are all the methods protected from water?	Yes
55	Are all the methods protected from the sun?	Yes
56	Is the room clean of evidence of rodents (bats, rats) or pests (roaches)?	Yes
57	Ask permission to take a photo of the entrance of the facility Did you get consent to take the photo?	Yes

Thank the respondent for his / her time.

THE RESPONDENT IS FINISHED, BUT THERE ARE STILL 3 MORE QUESTIONS FOR YOU TO COMPLETE OUTSIDE THE FACILITY.

LOCATION AND QUESTIONNAIRE RESULT				
	Take a GPS point outside near the entrance to the facility.	Instructions are given directly by the ODK		
R	Record location when the accuracy is smaller than 6m.	software:		
		RECORD LOCATION		
	GPS COORDINATES CAN ONLY BE COLLECTED WHEN OUTSIDE.			
	CHECK: Did you get consent to take the photo?	Yes	Skip to T if No	
		Instructions are given directly by the ODK software		
S	Ensure that no people are in the photo	TAKE PICTURE		
		CHOOSE IMAGE		
		Completed1		
		Not at facility2		
Т	Record the result of the Service Delivery	Postponed3		
'	Point Survey	Refused4		
		Partly completed5		
		Other6		